Producer

Druid was established with the purpose of making world class theatre available to everyone – both in our home in Galway, as well as nationally and internationally through touring. For more than five decades, we have strongly subscribed to the belief that people have the right to access professional drama in their own communities.

We now wish to recruit for a full-time Producer to join our dynamic team.

Responsible to: Chief Executive Officer

Responsible for: Associate Producer

You will work closely with the Artistic Director and all department leads including Production, Finance, Marketing, Theatre Managers and team

Salary: €55,000

Key Responsibilities

Artistic and Literary Management

Support the Artistic Director with the development of artistic plans, anticipating and enabling the creative and logistical realisation of productions within schedule and budget parameters.

Attend readings, workshops, technical and dress rehearsals, previews, opening nights, and closing nights. Develop and nurture relationships with artists and creative teams to foster successful collaborations. Remain abreast of developments in producing practices, industrial rights and the industry, and integrate those into planning processes. Ensure that the organisation is familiar with all relevant Safe to Create resources and is compliant with all related guidelines.

Co-ordinate Druid's artist and literary development activities (e.g. open script submissions; Druid Debuts; Marie Mullen Bursary), including supporting the commissioning and development of new scripts, and exploring opportunities for new projects and opportunities. Manage the casting and identification of the creative team for the Druid Debut series.

Manage our internship programme and other Druid Academy workshops and special events with University of Galway.

Line Producing and Budget Management

Line-produce productions and projects, creating timelines and remodelling budgets to shape seasons of work.

Collaborate with the Production Manager and Head of Finance and other team members to build, devise and control production budgets.

Ensure that all productions and events are delivered on schedule and within budget, in conjunction with the Production Manager.

Manage logistical and scheduling matters for the company, alongside the Production Manager. Manage the recruitment and contracting of technical staff for Druid productions. Liaise between departments to ensure efficient communication and coordination. Negotiate and draft contracts for creative teams and production personnel, ensuring Druid pays artists fairly and in line with best practice. Provide regular updates to the CEO and Artistic Director on progress and adjustments, and to the Head of Finance with revised budget forecasts, payment schedules, post hoc reconciliations and accurate financial updates. Ensure the company is supported practically and pastorally from rehearsal room to closing night, working with the Associate Producer and stage management team to maintain a happy and well-managed company.

Oversee intellectual property rights and copyrights for artists and Druid productions.

Touring and Representation

With the CEO, identify and book tour venues, developing strong working relationships with venue and festival contacts in Ireland and beyond, nurturing effective relationships and building networks.

Manage relationships with partner organisations and co-producers to ensure seamless collaboration.

Act as an official representative for Druid on national and international tours, ensuring smooth operations and advocating for the company.

Other duties as may be defined by the CEO

The deadline for applications is **Friday Nov 6th at 5pm**. Applicants are invited to submit a cover letter and CV to office@druid.ie.

Druid is principally funded by the Arts Council.